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SERIES I No. 21

OFFICIAL GAZETTE



GOVERNMENT OF GOA

PUBLISHED BY AUTHORITY

NOTE

There is one Extraordinary issue to the Official Gazette Series I No. 20 dated 16-8-2012, namely, Extraordinary dated 17-8-2012 from pages 1115 to 1116 regarding Market Borrowing Programme of State Government's 2012-2013—Notification No. 5-2-2012-Fin (DMU) from Department of Finance (Debt Management Division).

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2. Transport Directorate of Transport Dir. & ex officio Add. Secy.	Not.- D.Tpt/Accts/TRAIS/ /10-11/3032	Extending time limit for the Scheme— The Goa State Interim Compensation to Road Accident Victims, 2010.	1126

GOVERNMENT OF GOA

Department of Panchayati Raj &
Community Development

Directorate of Panchayats

Notification

DP/PRIs/State Awards/2012

The Government of Goa is hereby pleased to frame a Scheme for the grant of award to the best performing Village Panchayat on the basis of its annual performance as follows, namely:—

1. *Short title and commencement.*— (1) This Scheme may be called the Goa Panchayat Raj (Grant of Award to the best performing Village Panchayats) Scheme, 2012.

(2) It shall come into force from the date of its publication in the Official Gazette.

2. *Objectives.*— The purpose of this Scheme is to grant awards by way of special grants to the best performing Village Panchayat in the State of Goa on the occasion of the "Panchayati Raj Divas" which is being observed on the 24th of April every year.

3. *Amount of Grant.*— The amount of financial grant, under this Scheme, to be awarded to the best performing Village Panchayat, shall be such as may be decided by the Government from time to time.

4. *Categories of Awards.*— There shall be three awards for each of the four different categories of Village Panchayats which are as under:—

“A” Class Village Panchayats (Three Awards)	— 1st Award
	— 2nd Award
	— 3rd Award
“B” Class Village Panchayats (Three Awards)	— 1st Award
	— 2nd Award
	— 3rd Award
“C” Class Village Panchayats (Three Awards)	— 1st Award
	— 2nd Award
	— 3rd Award
“D” Class Village Panchayats (Three Awards)	— 1st Award
	— 2nd Award
	— 3rd Award

5. *Assessment of performance of the Village Panchayats.*— The Block Development Officer shall assess the annual performance of every Village Panchayat under his jurisdiction as per the questionnaire for Assessment of the Performance of Village Panchayats as specified in the Annexure hereto and submit the same to the Directorate of Panchayats by the 31st of July every year.

6. *Shortlisting of Village Panchayats on the basis of information submitted.*— On the basis of the assessment made by the Block Development Officer as stated in clause 5 above, the Directorate of Panchayats shall shortlist to one-third the number of Village Panchayats for awards. For the purpose of shortlisting, the Village Panchayats shall be listed in ascending order (highest-first, lowest-last) on the basis of the marks obtained by them in the assessment done by their respective Block Development Officers and the top-list of Panchayats which comprise upto 1/3rd of the total number of Panchayats shall be short-listed for awards.

7. *State Panchayat Performance Assessment Committee (SPPAC) for selection of the best*

performing Panchayats.— The Government may constitute a State Level Committee, namely, the State Panchayat Performance Assessment Committee (SPPAC) which shall guide and oversee the whole process of selection of the best performing Village Panchayat. This Committee shall recommend to the Government the best Panchayats for various awards under this Scheme by the end of November every year, after taking into consideration the assessment made and the performance and verification reports of the Village Panchayats. The SPPAC shall consist of:—

(i) Secretary (Panchayati Raj)	— Chairman.
(ii) Director of Education	— Member.
(iii) Director of Health Services	— Member.
(iv) Director of Social Welfare	— Member.
(v) Member Secretary, Goa Institute of Rural Development and Administration (GIRDA)	— Member.
(vi) Project Director of DRDA (North Goa)	— Member.
(vii) Project Director of DRDA (South Goa)	— Member.
(viii) Two representatives of NGOs/ /Experts (a nominated by the Government)	— Members.
(ix) Director of Panchayats	— Member Secretary.

8. *Field verification.*— For verification of any information concerning any Village Panchayat by SPPAC, the SPPAC may send its team to the actual place/site.

9. *Selection of best performing Village Panchayat by SPPAC.*— On the basis of the assessment made and the performance and verification reports, the SPPAC shall select the best performing Village Panchayats for the purpose of grant of awards under this Scheme.

10. *Provision for funds.*— The funds for awarding the awards under this scheme shall be provided under the following Budget Head:—

2515 — Other Rural Development Programmes;
003 — Training;

- 02 — Training of Officials and non-Official of V. Ps (Plan);
50 — Other Charges (Demand No. 31).

11. *Miscellaneous.*— The Government may vary, alter, or amend this Scheme from time to time.

12. This Scheme is issued in supersession of the Scheme notified vide Notification No. DP/PRI/State Awards/09/2531 dated 23rd April, 2010, published in the Official Gazette, Series I No. 10 dated 3rd June, 2010.

By order and in the name of the Governor of Goa.

Narayan Sawant, Director & ex officio Joint Secretary (Panchayats).

Panaji, 7th August, 2012.

ANNEXURE

Questionnaire for Assessment of the Performance of Village Panchayats

Name of Village Panchayat:

Name of the Block:

Year of Assessment:

PART – A

1. Basic Information

- 1.1 Gram Panchayat: 1.2 Block: 1.3 District:
1.4 PIN Code: 1.5 Telephone No.: 1.6 Email id:
1.7 Population and Literacy:

Index	2001 (Census)			
	Male	Female	Total	
(a) Population				
(b) Scheduled Tribe Population				
(c) Scheduled Tribe Population				
(d) Literacy Rate				
1.8 Number of Families: SC-	ST-	Minority-	Others-	Total-
1.9 Number of Voters (According to latest electoral list): Male-	Female-	Total-		
1.10 Number of GP members—				
General	SC	ST	Total	Total
Male Female	Male Female	Male Female	Male Female	Female

PART – B

2. Positive Marking

Sr. No.	Item	-1	1	1	1	1	Total
2.1	Good Governance Initiatives	No Action	Public reception counters setup	Signages & timelines setup	Work distribution orders issued	All Records catalogued	
2.2	Garbage Disposal	No Action	Land site identify	Garbage collection is being done	Door to Door collection is being done	Segregation & treatment of garbage is being done	
2.3	Tax Collection	0%	1% to 25%	26% to 50%	51% to 75%	76% and above	
2.4	Convening of Gram Sabhas	Irregular convening of Gram Sabhas	No complaints against convening of any Gram Sabhas	Timely convening of Special Gram Sabhas	Timely convening of Ordinary Gram Sabhas	Proper display of Agenda and timely recording of minutes	
2.5	Maintenance of Records/Registers	No proper records maintained	All Registers maintained	All Registers maintained neat and bound	All Records Registers up to date	All records computerized	
2.6	Preparation of Budget	No action	Budget prepared on time	Budget prepared as per rules	No expenditure made outside Budget	Budget approved by Gram Sabha	
2.7	Convening of Fortnightly	Irregular convening of meeting	More than 50% attendance for 50% of meeting conducted	No complaints against convening of any meeting	Timely convening of meeting	Proper display of Agenda and timely recording of minutes	
2.8	Info Gram	No Action	All date entered has been verified	All data has been migrated in to the software	B & D certificates are being issued through software	Besides B & D certificates other modules of Info Gram are also operationalized	

Sr. No.	Item	-1	1	1	1	1	Total
2.9	Plastic Collection Scheme	No Action	One drive held	Two drives held	Three drives held	Door to Door collection of plastic waste	
2.10	Sanitation	No Action	No cases of open sewage drains	Cleaned all drains & gutters	Carried out disinfection of open gutter/wells	No cause of open defecation	
2.11	Constitution of Standing Committees II Disposal Committee	No Action	Only few committees constituted	All the committees constituted	Regular meetings of committees held	Proper record of minutes of the committees maintained	
2.12	Action on audit paras	No Action taken on audit paras	More than 50% audit paras complied	More than 75% audit paras complied	All audit paras complied	No audit observation	
2.13	Utilization of XII FC Grants	0%	Upto 30%	Upto 60%	Upto 90%	Above 90%	
2.14	Action on Stray Cattle	No Action	Cattle pound/ /Cattle shed established	Regular impounding of stray cattle	Cattle auctioned/ /fines imposed	Awareness on stray cattle menace held	
2.15	Submission of Utilization Certificates	0%	1% to 25%	26% to 50%	51% to 75%	76% and above	
2.16	Preparation of annual report	No Action	Irrigation preparation of annual report	Regular preparation of annual report	Report prepared in prescribed format	Annual report displayed on Notice Board	
2.17	Utilization of funds under RDA grants	Nil Utilization	Upto 30% utilized	Upto 60% utilized	Upto 90% utilized	Above 90% utilized	
2.18	Self help Groups	Nil	1 to 10 SHGs	11 to 20 SHGs	21 to 30 SHGs	More than 30 SHGs formed	
2.19	Any innovative Project worth replicating (3 marks)						
2.20	Annual Development Plan prepared (3 marks)						

PART – C

3. Negative Marking

Sr. No.	Item	-1	-2	-3	-4	Total
3.1	Illegal Construction	1 to 20 complaints	21 to 40 complaints	41 to 60 complaints	60 & above complaints	
3.2	Audit Paras	1 to 3 audit paras	4 to 6 audit paras	7 to 9 audit paras	10 & above paras	
3.3	Powers assumed by Dy. Director of Panchayats u/s 66(2) & 66(5)	Upto 3 cases	4 to 6 cases	7 to 9 audit cases	6 and above	
3.4	Show Cause notices issued u/s 50 to Sarpanch or Deputy Sarpanch	1 to 2	3 to 4	5 to 6	4 & above	
3.5	Convening of Gram Sabhas by BDO	1	2	3		
3.6	Complaints received for non-execution of Orders of Higher Authorities	1	2	3	4 & above	
3.7	Inquiries in programmes for embezzlement/ /misutilization of funds	1	2	3	4 & above	

PART - D

4. Additional Indicators, questionnaire for Assessment of Gram Panchayats

Topic	Sub-topic	Questionnaire	Indicator	Marks	Marking system
1	2	3	4	5	6
5.1 Panchayat functioning Total Marks: 33	a) Panchayat functioning Marks: 17	(i) Please tick mark if resolutions were passed on following issues during FY 2010-11: a. Review of Schemes b. Water c. Education d. Livelihood e. Nutrition f. Health g. Women issues h. SC/ST issues i. Child care issues j. Sanitation k. Road/connectivity l. Streetlights	Whether resolutions passed include problems of the area and Panchayat business such as approval of plans, budget review of schemes, etc.	3	More than 10 I 7-9:2 3-6:1 Less than 3:0

1	2	3	4	5	6
	b) Functioning of Gram Sabhas Marks: 14	(i) For last two Gram Sabha meetings give the following information: Meeting 1 (give date) Total No. of persons who attended: No. of SCs who attended (where records are kept): No. of STs who attended (Where records are kept): No. of women who attended: Meeting 2 (give date) Total No. of persons who attended: No. of SCs who attended (where records are kept): No. of STs who attended (where records are kept): No. of women who attended:	(i) Attendance Percentage people attending Gram Sabha Percentage SC and ST attending out of total SC and ST voters Percentage women attending out of total women voters	6	For (i) Total and ST, (iii) women 50% or more: 2 25% to 49%:1 Less than 25%:
		(ii) In which Schemes were beneficiaries selected by Gram Sabha in FY 2010-11? Please tick mark:- a) Indira Awas Yojana b) Old age Pension Scheme c) Widow Pension Scheme d) Disability Pension Scheme e) Family Benefit Scheme f) Annapurna Scheme	(ii) No. of Schemes in which Gram Sabha selected beneficiaries:	2	(ii) 5 and more: 1 to 4: 1 None: 0
		iii) Has the Gram Sabha conducted social audit during FY 2010-11? a) For NREGA b) Any other Central and State Schemes (please mention)	(iii) Whether or not social audit conducted	2	If yes in both: 2 If yes in one: 1 If no in both: 0
5.2 Management Personnel and Capacity Building Total Marks: 6	a) Training of ERs and functionaries Marks: 2	i) Have all elected representatives and functionaries attended at least one training programme?	(i) Participation in training programme	2	All:2 Some: 1 None: 0
	b) Attendance of officials in Panchayat meeting Marks: 2	ii) Do officials attend meetings of Gram Panchayat	ii) Attendance of officials in Panchayat meeting	2	All:2 Some: 1 None: 0
	c) Review of works of officials Marks: 2	iii) If yes in (ii) above does Gram Panchayat review work of officials?	iii) Whether work of officials reviewed	2	Yes 2

1	2	3	4	5	6
		Whether revenue generation for FY 2010-11 was discussed and any; new sources of income for FY 2010-11 were identified for in the Gram Panchayat?	i) Whether new sources of income identified	1	Yes: 1
5.3 Income Generation Total	a) Planning for own income:	i) Whether income was generated from these sources?	ii) Whether income generated from these sources	1	Yes: 1
Marks: 12	Marks:4	ii) What is the total income from own sources? a) FY 2010-11: b) FY 2009-10:	iii) Percentage increase in own income	1	10% or more No: 0
		iii) Whether any income generating assets created in Panchayat in FY 2010-11?	iv) Whether any income generating assets created	1	Yes: 1
	b) Voluntary contributions generated in form of money, kind or labour Marks: 2	Did the Gram Panchayat generate any income from voluntary contributions in the form of labour, cash or kind in FY 2010-11? If so, describe:	Generation of income from voluntary contributions	2	Yes: 2
5.4 Performance Total Marks: 28	a) Physical achievements in schemes: Marks: 4	Please provide the targets achieved in schemes implemented by the Gram Panchayat as follows: <hr/> Name of Central scheme Govt./St Govt./ other <hr/>	Physical targets and achievements in various Central and State Schemes against targets	4	Target achievement: 90% or more: 4 75% – 89% : 3 50% – 74% : 2 25% – 49% : 1 than 25% : 0
	b) Expenditure against allotment in schemes Marks: 4	Please provide the expenditure against the allotment available in each scheme of the Gram Panchayat in FY 2010-11 as follows: <hr/> Name of Central/ /State/ /Other Allot- ment avail- able to Gram Panchayat Amount Spent <hr/>	Percentage expenditure against budget on Central and State Government schemes	4	Expenditure against budget: 90% – 100% : 4 89% : 3 50% – 74%: 2 5% – 49% : 1 Less than 25% :

1	2	3	4	5	6
	c) Performance of civic duties Marks: 5	i) Does the Gram Panchayat provide for safe drinking water supply to 100% households?	Whether all households covered by safe drinking water	1	Yes: 1
		ii) Does the Gram Panchayat provide streetlight to 100% area?	Whether whole area covered by streetlights	1	Yes: 1
		iii) Does the Gram Panchayat provide drainage facility to 100% area?	Whether whole area covered with drainage facility	1	Yes: 1
	d) Panchayat and local institutions Marks: 2	Please state what initiatives the Gram Panchayat had taken to strengthen local institutions such as School, Fair Price Shops, Health facilities and Anganwadi in the FY 2010-11	Activities conducted vis-à-vis local institutions	2	Subjective assessment
5.5 Accountability and Transparency Total Marks:12	a) Grievance Redressal Marks: 2	i) How many grievances from citizens were received by the Gram Panchayat in 2010-11?	Percentage of complaints addressed	2	75% or more: 50% - 74%: Less than 50%:
		ii) How many of these were addressed?			
	b) Compliance of RTI Act Marks:4	i) Total No. of applications under RTI Act were received by the Gram Panchayat in FY 2010-11	Percentage of application under RTI Act replied	1	75% or more: 50%-74%: Less than 50%:
ii) How many of these were replied with requisite information?					
iii) How many of RTI applications went into appeal?		Percentage of appeal against application	1	Less than 10% More than 10%	
iv) Has important information related to BPL list, pensioners, funds received and expenditure, list of officials to whom grievances are to be addressed etc. been displayed in the Gram Panchayat office and public places as per provisions of RT Act?		Public display of key information as per section 4 of RTI Act	2	Fully:2 Partially: 1 No: 0	

PART – E

5. Total Marks obtained by the Panchayat:

Sr. No.	Part No.	Marks obtained
1.	B	
2.	C	
3.	D	
Total		



Department of Transport

Directorate of Transport

Notification

D.Tpt/Accts/TRAIS/10-11/3032

In the Notification No. D.Tpt/Accts/TRAIS/
/10-11/3946 dated 13-12-2010, published in

the Official Gazette Series I No. 38 dated 16-12-2010, under clause (8)(i) of the Scheme “The Goa State Interim Compensation to Road Accident Victims, 2010”, Government is pleased to extend the time limit of “30 days” to “60 days” for claiming compensation under the Scheme.

This notification will come into force from the date of its publication in the Official Gazette.

By order and in the name of the Governor
of Goa.

Arun L. Desai, Director & ex officio
Additional Secretary.

Panaji, 16th August, 2012.

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